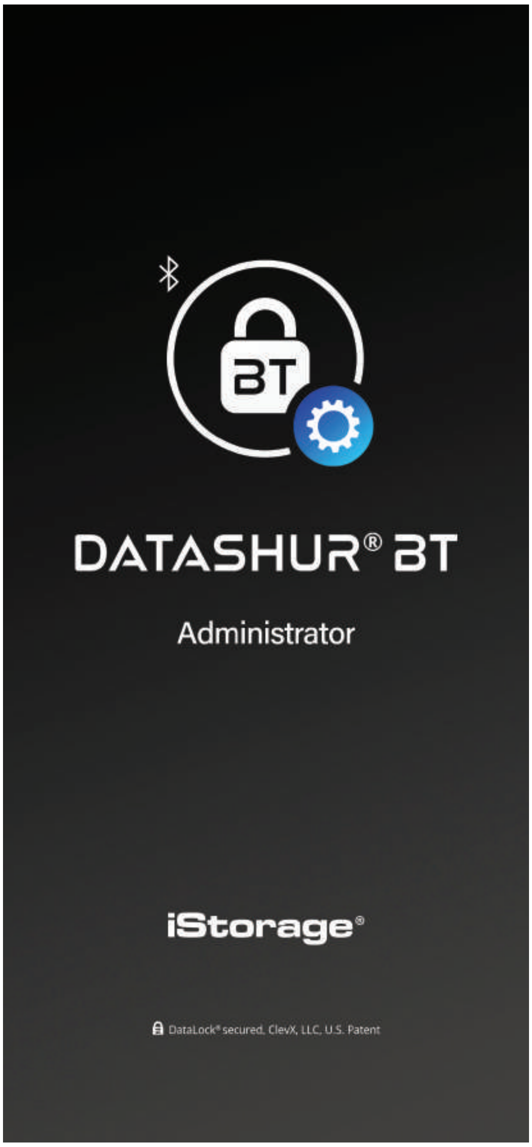
DATASHUR® BT
ADMIN MANUAL



DATASHUR® BT

Administrator

iStorage®

DataLock® secured. ClevX, LLC. U.S. Patent

ADMIN MANUAL

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iStorage shall not be liable by virtue of this warranty, or otherwise, for any incidental, special or consequential damage including any loss of data resulting from use or operation of the product, whether or not iStorage was apprised of the possibility of such damages

EMI Cautions

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

Cautions

Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate this device. The normal function of the product may be disturbed by strong Electro-Magnetic Interference. If so, simply reset the product to resume normal operation by following the instruction manual. In case the function could not resume, please use the product in other location."

This device complies with part 15 of the FCC Rules and with Industry Canada License-exempt RSSs. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) This device must accept any interference received, including interference that may cause undesired operation.

RF Exposure Statement

The device has been evaluated to meet general RF exposure requirement.

RoHS Compliant

REACH COMPLIANCE

iStorage datAshur BT is manufactured by iStorage Ltd. and is using DataLock® technology licensed from ClevX, LLC. U.S. Patent. www.istorage-uk.com/clevx-patents

Table of Contents

Introduction

Thank you for purchasing the Managed Drive subscription for the datAshur BT, a hardware encrypted USB 3.2 Gen 1 flash drive that utilises mobile phone technology via Bluetooth and turns your (iOS/Android) Smartphone into a wireless user-authentication device that enables secure access to data stored on your datAshur BT Managed flash drive.

The datAshur BT Managed Drive uses military grade AES-XTS 256-bit hardware encryption (full disk encryption), which encrypts all data stored on the drive in real-time.

The datAshur BT Managed Drive is designed for remote management via the web-based iStorage Remote Management Console that allows the Administrator to control where and when the Drive can be accessed with Geo and Time-Fencing. Additional features include, remote wipe, remote unlock, change passwords, disable access and more.

Box Contents

- iStorage datAshur BT
- QSG - Quick Start Guide for '**Non-Managed**' datAshur BT Personal

Note: The datAshur BT packaging contains a QSG insert applicable only to the 'Non-Managed' datAshur BT Personal. Please ignore the QSG insert and refer to the instructions contained in this manual.

Useful Links

1. datAshur BT Admin Registration Link: https://rm.bt.istorage-uk.com/Account/Register
2. Remote Management Login Link: https://rm.bt.istorage-uk.com/Account/Login
3. datAshur BT Managed User Manual: https://istorage-uk.com/product-documentation/
4. datAshur BT Managed User QSG: https://istorage-uk.com/product-documentation/
5. datAshur BT Personal User Manual: https://istorage-uk.com/product-documentation/

datAshur BT Layout

Drive LED indicators and their actions

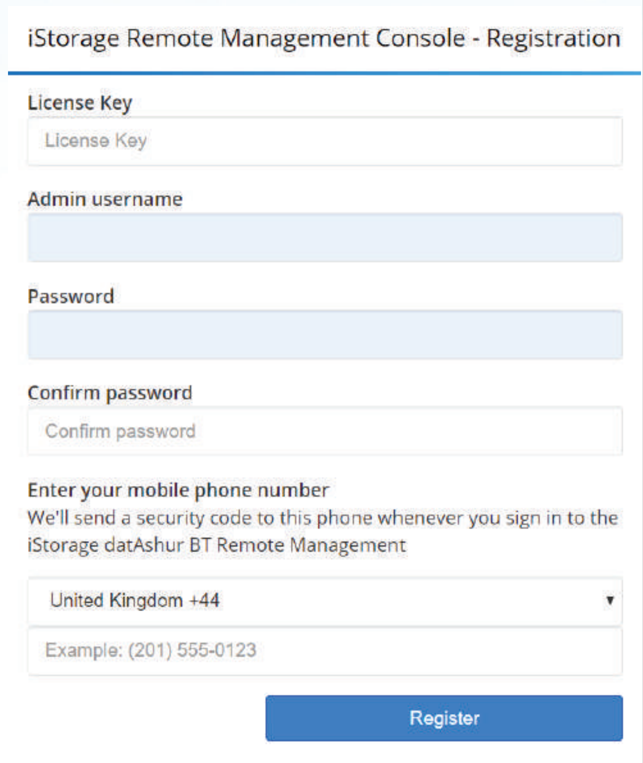
LEDs	LED State	Description
🟢 🔵 🔴	All LEDs blink once	datAshur BT conducts a self test when plugged to a computer
🔴	Solid Red	Locked - datAshur BT App not open
🔴	Blinking Red	Locked - datAshur BT App open
🔵	Solid Blue	datAshur BT is unlocked
🔵	Blinking Blue	datAshur BT is unlocked and communication in progress

1. Registration

Upon purchase of the iStorage Remote Management Console license, you will receive an email containing a '**Registration link**' and '**License Key**' to begin the registration process as described below.

Open the following link to take you to the registration page and complete the registration fields as set out below.
https://rm.bt.istorage-uk.com/Account/Register

1. **License Key:** Refer to the registration email from iStorage that contains your License Key.
2. **Admin Username:** This must be an **email address** which will be used for **Admin sign-in**.
3. **Password:** Create a secure password.
4. **Confirm Password:** Re-enter your password to confirm.
5. Select your **Country** from the drop down menu and then **Enter your mobile phone number:** This is required for '**Two Factor Authentication**'.
6. Click '**Register**'.
7. On the '**Enable two-step verification**' page, enter the **6-digit code** received by text message and click **Next**.
8. Click '**Done**'.



iStorage Remote Management Console - Registration

License Key

Admin username

Password

Confirm password

Enter your mobile phone number

We'll send a security code to this phone whenever you sign in to the iStorage datAshur BT Remote Management

2. How to enroll as an Administrator (Admin)

The Administrator is able to provision, set security policies and have full control and visibility of all datAshur BT Managed Drives deployed throughout an organisation by using the iStorage web based Remote Management Console.

To setup as Admin, you will need your **Username** and **Password** you created during the registration process as described in '**section 1 - Registration'** and then proceed with the following steps.

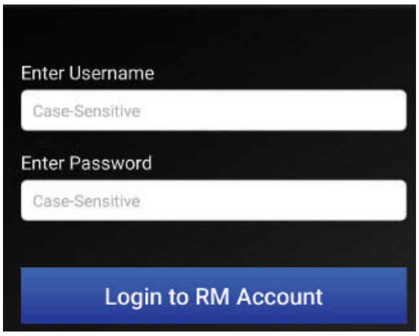
1. Download and install the **datAshur BT <u>Admin</u> App** from the **Apple App Store** or **Google Play**, or **scan the QR code** directly from your smartphone to download.

datAshur BT Admin App

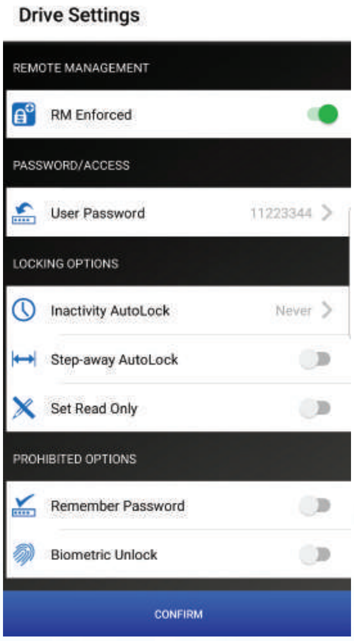
2. In the pop message, tap **Allow**.

3. Enter your **Username** and **Password** and then tap on **Login to RM (**Remote Management**) Account.**

Note: Your Username and Password for both the datAshur BT Admin App and the iStorage web based Remote Management Console are the same.



After successfully logging in, the **Drive Settings** menu will open ready for setting security policies and provisioning all datAshur BT Managed Drives as described in the following section.


Drive Settings

REMOTE MANAGEMENT
- RM Enforced ●

PASSWORD/ACCESS
- User Password 11223344 >

LOCKING OPTIONS
- Inactivity AutoLock Never >
- Step-away AutoLock ○
- Set Read Only ○

PROHIBITED OPTIONS
- Remember Password ○
- Biometric Unlock ○

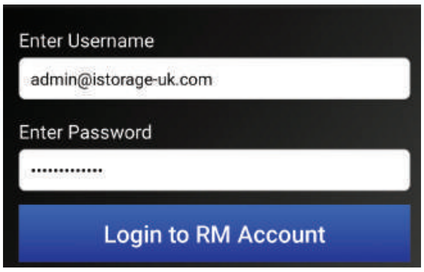
CONFIRM

3. How to Provision datAshur BT Managed Drives

After setting up as Admin (section 2), you will first need to provision all datAshur BT Managed Drives you intend to manage via the Remote Management Console one Drive at a time.

To start provisioning, proceed with the following steps.

1. Open your **datAshur BT Admin App** and enter your **Username** and **Password** and then tap on **Login to RM (**Remote Management**) Account.**



Enter Username: admin@istorage-uk.com

Enter Password: ••••••••••••••

2. After successfully logging in, the **Drive Settings** menu will open ready for you to review and apply your security settings as described below:

- **RM Enforced:** This is switched on by default (**GREEN** light on) and MUST remain **ON** to enable Remote Management provisioning. When switched off, a Drive can be provisioned to work with the non-managed App (datAshur BT App - refer to a separate user manual).

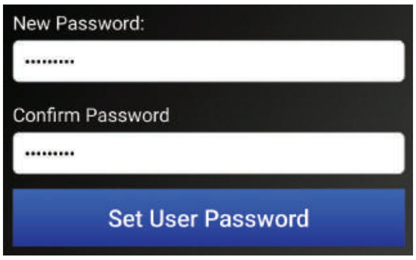
RM Enforced ●

- **User Password:** The datAshur BT ships with a **default password** (**11223344**). To change the default password, tap on '**User Password**' and then **enter** and **confirm** your New **7-15** character Password and finally tap on '**Set User Password**'.

  Password Requirement: Password must be 7-15 characters in length and cannot contain only consecutive or repetitive numbers or letters.

  Note: For security reasons, we strongly recommend that each user change the default or Admin set password to their own unique 7-15 character password once the Drive has been issued to them.

User Password 11223344 >



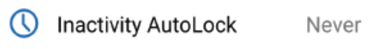
New Password: •••••••••

Confirm Password: •••••••••

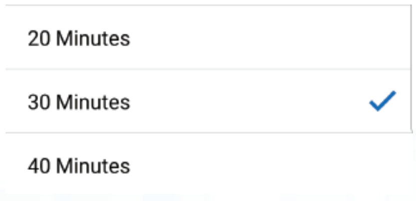
- **Inactivity AutoLock:** To protect against unauthorised access if the Drive is unlocked and unattended, the datAshur BT can be set to automatically lock after a pre-set amount of time. In its default state, the datAshur BT Unattended Inactivity AutoLock feature is turned off (Never) but can be set to autolock between **1 - 60** minutes.

  To set a time limit, tap on Inactivity AutoLock and then tap to choose your desired length of time.

  Note: When Admin sets the Inactivity AutoLock, the User is prohibited from disabling this feature.



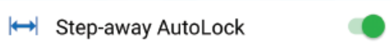
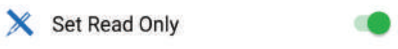
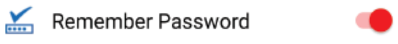
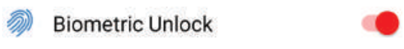
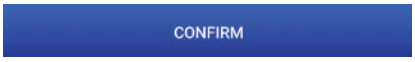
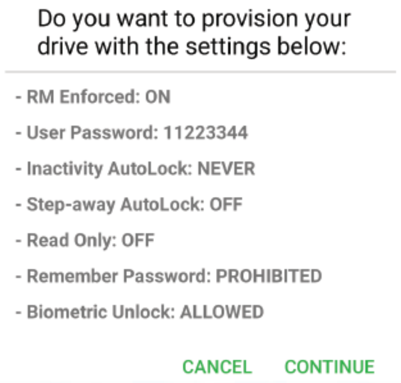
Inactivity AutoLock Never

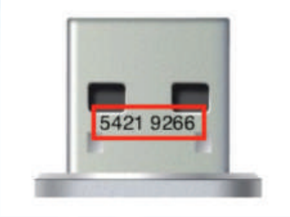
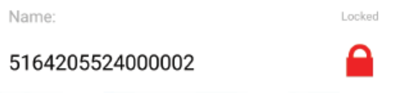
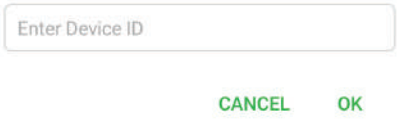
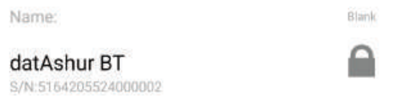
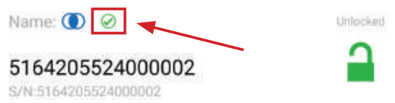


20 Minutes

30 Minutes ✓

40 Minutes

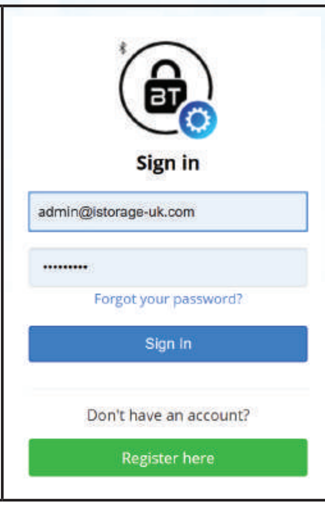
●	**Step-away AutoLock:** The Step-away AutoLock is switched off by default, if enabled (**GREEN** light on), this will set all the deployed datAshur BT Managed Drives to lock when a user's Smartphone (Android/iOS) is moved approximately 5 meters away from the datAshur BT Drive for more than 5 seconds. **Note:** When Admin enables Step-away AutoLock, the User is prohibited from disabling this feature.	 Step-away AutoLock
●	**Set Read Only:** The Read Only feature is switched off by default, when enabled (**GREEN** light on), all deployed datAshur BT Managed Drives will be set as Read Only/Write Protect. **Note:** When Admin enables Read Only, the User is prohibited from disabling this feature.	 Set Read Only
●	**Remember Password:** The Remember Password feature is operational (ON) by default, enabling Users to set their Drives to unlock without entering their password. To disable this feature (**recommended**) and prohibit Users from setting their Drives to unlock without entering a password, tap on the greyed out switch to prohibit (**RED** light on). **Note:** When Admin **prohibits** Remember Password (**RED** light on), the User cannot enable this feature and will need to enter their password each time they need to unlock their Drive.	 Remember Password
●	**Biometric Unlock:** The Biometric Unlock feature is operational (ON) by default, enabling Users to set a Biometric Unlock to access their Drives. To disable this feature and prohibit Users from setting a Biometric Unlock to access their Drives, tap on the greyed out switch to prohibit (**RED** light on). **Note:** When Admin **prohibits** Biometric Unlock (**RED** light on), the User cannot enable this feature.	 Biometric Unlock
3. Tap to Confirm your Drive Settings.		 CONFIRM
4. Tap **Continue** to provision all datAshur BT Managed Drives with your preferred settings.		 Do you want to provision your drive with the settings below: - RM Enforced: ON - User Password: 11223344 - Inactivity AutoLock: NEVER - Step-away AutoLock: OFF - Read Only: OFF - Remember Password: PROHIBITED - Biometric Unlock: ALLOWED CANCEL CONTINUE

5. Make a note of the **Device ID** number printed on the USB connector and **connect** the datAshur BT Managed Drive to a powered USB port.	
6. Tap on the **RED** padlock. **Note:** The Drive LED will be blinking ● **RED**.	 Name: Locked 5164205524000002
7. Enter the **Device ID** number and then tap **OK**.	  Enter Device ID
8. Tap on the **GREY** (Blank) padlock to finish provisioning.	 Name: Blank datAshur BT S/N:5164205524000002
9. Once provisioning is complete, the App will display a **GREEN checkmark** and the Drive LED will be solid ● Blue, indicating that the datAshur BT Managed Drive has been provisioned and will be automatically detected by your Remote Management Console and ready to be assigned to a user. **Note:** If provisioning multiple Drives that are connected to a multi-port USB hub, repeat steps 6-9 for each and every Drive, one Drive at a time.	 Name: Unlocked 5164205524000002 S/N:5164205524000002
10. You will now be prompted by your computer to format all provisioned datAshur BT Managed Drives. Refer to section 12 'Formatting the datAshur BT for Windows' or section 13 'Formatting the datAshur BT for mac OS'. **Note:** Once formatted, Admin is able to access the Drive and add data if necessary.	

4. How to Create Users via the Remote Management Console

1. Click on the following link to open the Remote Management Console, https://rm.bt.istorage-uk.com/Account/Login

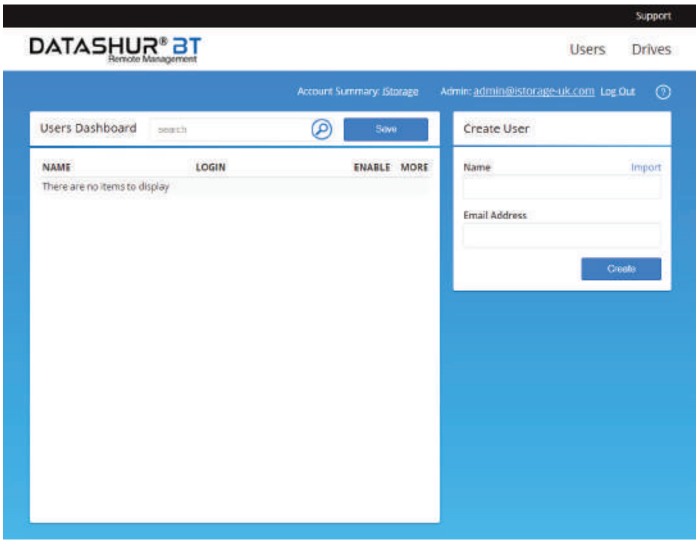
2. Sign in using your Admin **Username** and **Password**.



admin@istorage-uk.com

•••••••••

3. After successfully signing in, the datAshur BT Remote Management Dashboard will open.

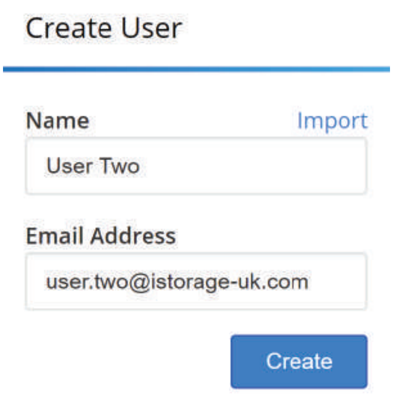


There are no items to display

4. To add users, under '**Create User**', type in the **Name** and **Email Address** of the intended user and click on **Create** to send an email to the recipient containing their username and temporary password and a download link for the **datAshur BT Managed** App. All users that are created will appear on the Users Dashboard.

   To create and **import** a list of users, do the following:

- In an excel spreadsheet, enter the name of each user followed by a semi-colon (**;**) before the email address. For example:
  '**User One;user.one@istorage-uk.com**'
  '**User Two;user.two@istorage-uk.com**'
- Save your spreadsheet as a '**.CSV**' file.
- Click on '**Import**'.
- In the '**Import Users**' dialog, click on '**Choose a file**', navigate to your file and then click '**Import**'.
- All the imported users will appear listed on the Users Dashboard.



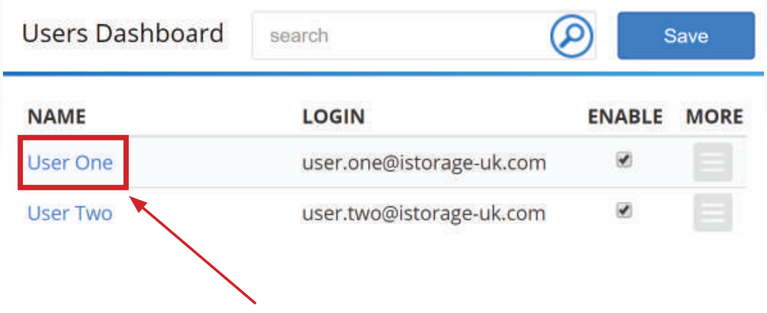
User Two

user.two@istorage-uk.com

Note: For detailed instructions on how to use the datAshur BT Managed App, please refer to the **datAshur BT Managed User Manual**.

5. How to Assign Drives to Users

1. Sign in to the Remote Management Console.
2. In the ‘**Users**’ tab under ‘**Users Dashboard**’ click on the **User Name**. For example ‘User One’.



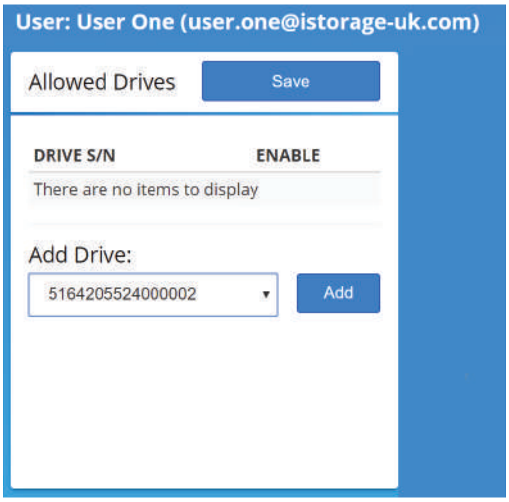
Users Dashboard search Save

NAME	LOGIN	ENABLE	MORE
User One	user.one@istorage-uk.com	☑	☰
User Two	user.two@istorage-uk.com	☑	☰

3. Select a Drive from the dropdown menu under ‘**Add Drive**’ to assign to the User then click on ‘**Add**’ and finally click ‘**Save**’.

The Drive, identified by the serial number will be assigned to the User and enabled. The example provided in the image bottom right shows that the ‘**Drive S/N**’ ending in **02** has been assigned to **User One**.

Note: To assign additional Drives to users, repeat steps 2 and 3. You can also assign multiple Drives to one User.

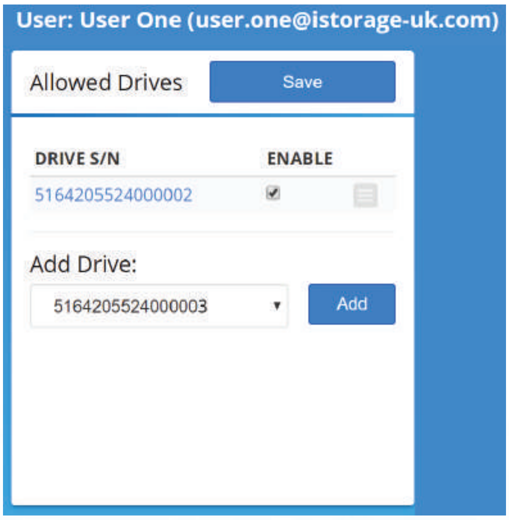


User: User One (user.one@istorage-uk.com)

Allowed Drives Save

DRIVE S/N	ENABLE
There are no items to display	

Add Drive: 5164205524000002 ▾ Add



User: User One (user.one@istorage-uk.com)

Allowed Drives Save

DRIVE S/N	ENABLE	
5164205524000002	☑	☰

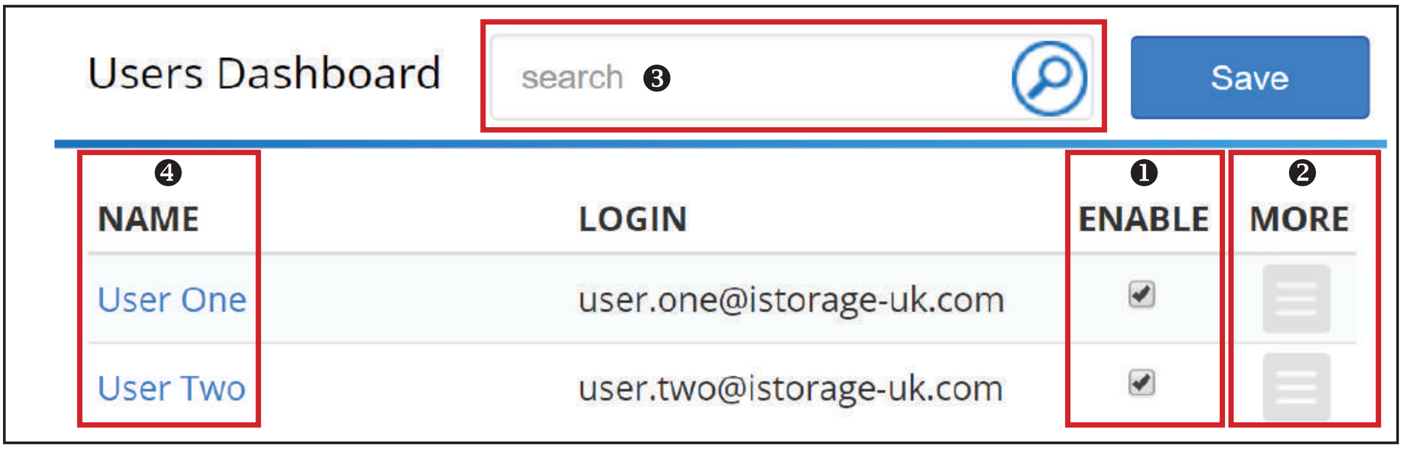
Add Drive: 5164205524000003 ▾ Add

6. Managing Users Dashboard

Users Dashboard at a glance

Once all the datAshur BT Managed Drives have been assigned to users, Admin will now be able to perform the following actions from the **Users Dashboard**.

❶ **Enable or Disable User Access.**
❷ **Delete User from system & Reset the Users App password.**
❸ **Search for Users.**
❹ Click on a user name to open **Geo & Time-Fencing and Allowed Drives** panel**.**



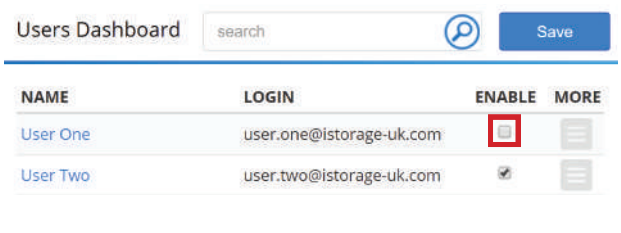
Users Dashboard search ❸ Save

❹ NAME	LOGIN	❶ ENABLE	❷ MORE
User One	user.one@istorage-uk.com	☑	☰
User Two	user.two@istorage-uk.com	☑	☰

How to Enable or Disable User Access

1. To Disable (prohibit) a User access to the datAshur BT Managed Drive, **uncheck** the **Check box** under '**Enable**' to clear the check mark and click **Save** to disable access for the user.

Note: To enable user access, click the **Check box** to restore the checkmark and click **Save**.



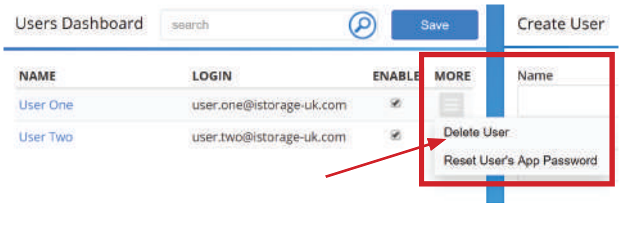
Users Dashboard search Save

NAME	LOGIN	ENABLE	MORE
User One	user.one@istorage-uk.com	□	☰
User Two	user.two@istorage-uk.com	☑	☰

How to Delete a User from Remote Management

2. To delete a User from Remote Management, click on the **menu field** under **More**, then click **Delete User** and in the '**Delete Confirmation**' dialog, click **Delete**.

Note: To add the User back to Remote Management, refer to **section 4 - How to Create Users via the Remote Management Console**.



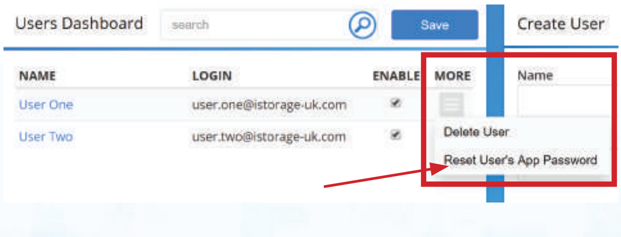
Users Dashboard search Save Create User

NAME	LOGIN	ENABLE	MORE
User One	user.one@istorage-uk.com	☑	☰
User Two	user.two@istorage-uk.com	☑	

How to Reset User's datAshur BT Managed App Password

3. To reset a User's datAshur BT Managed App Password, click on the **menu field** under **More**, then click **Reset User's App Password** and then in the '**Reset Confirmation**' dialog, click **Reset**.

Note: Resetting the App password will not affect, nor change the Drive Password (default: 11223344).
When the App password has been reset, the user will receive an automated email containing a temporary password.

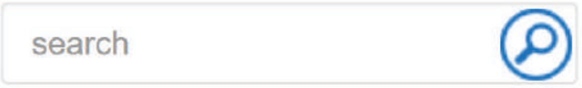


Users Dashboard search Save Create User

NAME	LOGIN	ENABLE	MORE
User One	user.one@istorage-uk.com	☑	☰
User Two	user.two@istorage-uk.com	☑	

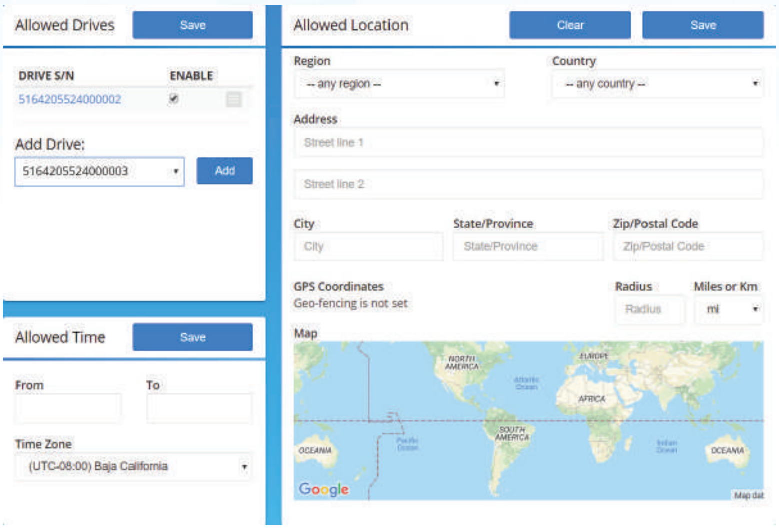
Search Bar

4. To search for a User, enter either the User's name or email address in the search bar and click on the magnifying glass.



Opening the Geo & Time-Fencing Panel

5. By clicking on a User name, you will open and be able to manage Geo-Fencing and Time-Fencing restrictions. Refer to **section 8 'How to Apply Geo & Time-Fencing Restrictions'**.



Allowed Drives

DRIVE S/N	ENABLE
5164205524000002	☑

Add Drive: 5164205524000003

Allowed Time

From

To

Time Zone: (UTC-08:00) Baja California

Allowed Location

Region: -- any region --

Country: -- any country --

Address: Street line 1

Street line 2

City: City

State/Province: State/Province

Zip/Postal Code: Zip/Postal Code

GPS Coordinates: Geo-fencing is not set

Radius: Radius

Miles or Km: mi

Map

7. Managing Drives Dashboard

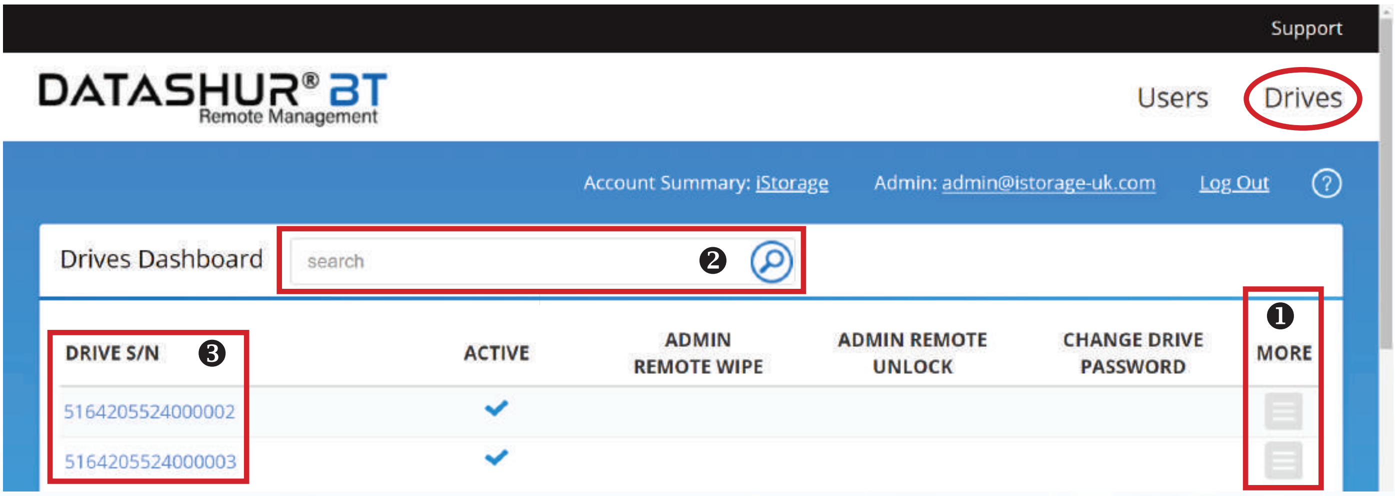
Click on '**Drives**' top right corner of screen to open the '**Drives Dashboard**' where Admin will be able to perform the following actions.

Drives Dashboard at first glance

❶ **How to Delete a Drive from Remote Management.**

❷ **Search by Drive Serial Number.**

❸ Click on a **Drive Serial Number** to open and **Manage Access Control.**



Account Summary: iStorage

Admin: admin@istorage-uk.com

Drives Dashboard

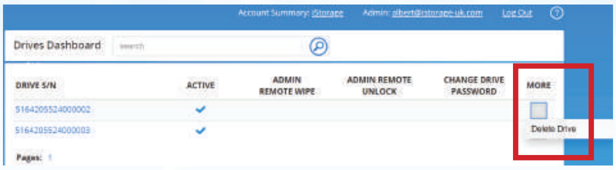
DRIVE S/N	ACTIVE	ADMIN REMOTE WIPE	ADMIN REMOTE UNLOCK	CHANGE DRIVE PASSWORD	MORE
5164205524000002	✓				☰
5164205524000003	✓				☰

Note: The **checkmark** under '**ACTIVE**' indicates that the Drive is active and managed by Remote Management.

How to Delete a Drive from Remote Management

1. To delete a Drive from Remote Management, click on the **menu field** under **More**, then click **Delete Drive** and in the '**Delete Confirmation**' dialog referencing the Drive Serial Number to be deleted, click **Delete**.

Note: To add the Drive back to Remote Management, refer to **section 3 - How to Provision datAshur BT Managed Drives**.



Account Summary: iStorage Admin: albert@istorage-uk.com Log Out

Drives Dashboard search

DRIVE S/N	ACTIVE	ADMIN REMOTE WIPE	ADMIN REMOTE UNLOCK	CHANGE DRIVE PASSWORD	MORE
5164205524000002	✓				□ Delete Drive
5164205524000003	✓				

Pages: 1

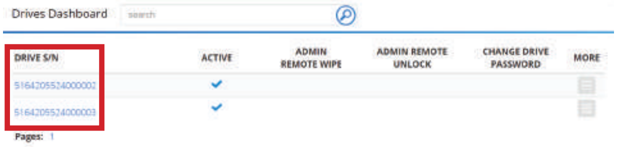
Search by Drive Serial Number

2. To search for a Drive, enter the Drive Serial Number in the search bar and click on the magnifying glass.

Managing Access Control

3. By clicking on a **Drive Serial Number (S/N)**, you will be able to access the Drive and manage the following actions remotely:

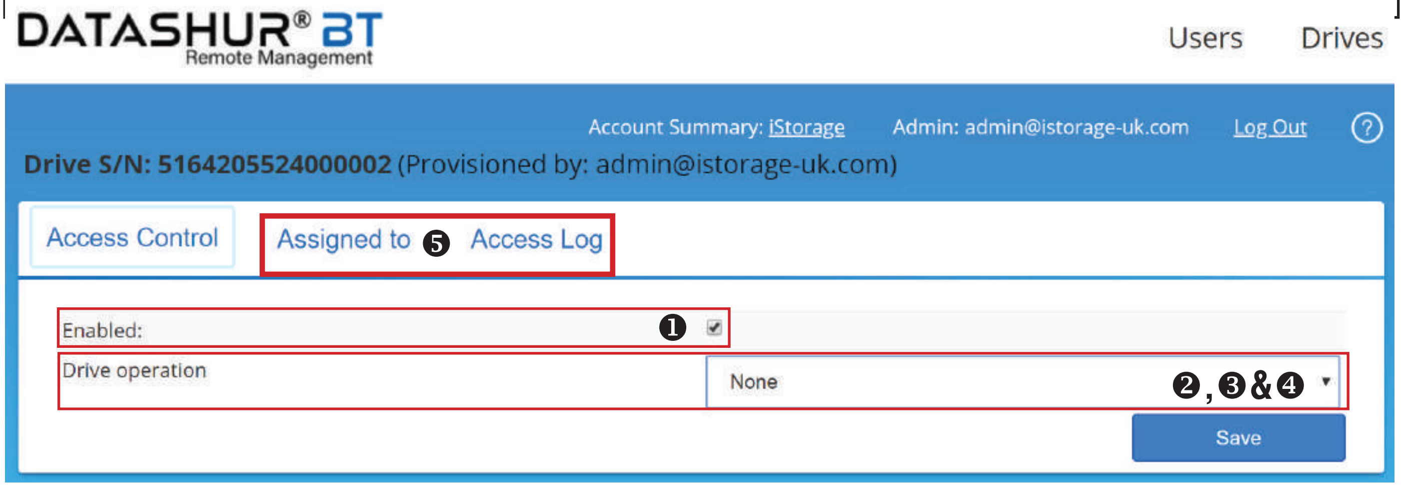
❶ **Enable** or **Disable** Drive Access.
❷ How to **Wipe a Drive** via Remote Management.
❸ How to **Change a Drive Password** via Remote Management.
❹ How to **Unlock a Drive** via Remote Management.
❺ Viewing **Assigned to** & **Access Log**.



Drives Dashboard search

DRIVE S/N	ACTIVE	ADMIN REMOTE WIPE	ADMIN REMOTE UNLOCK	CHANGE DRIVE PASSWORD	MORE
5164205524000002	✓				
5164205524000003	✓				

Pages: 1



DATASHUR® BT Remote Management

Users Drives

Account Summary: iStorage Admin: admin@istorage-uk.com Log Out

Drive S/N: 5164205524000002 (Provisioned by: admin@istorage-uk.com)

Access Control | Assigned to ❺ Access Log

Enabled: ❶ ☑

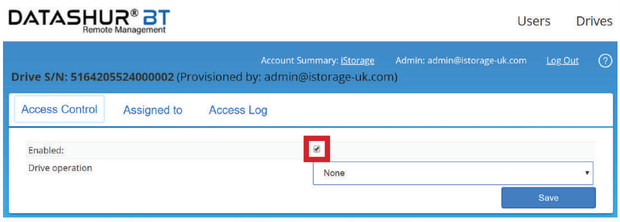
Drive operation: None ❷,❸&❹

Save

Enable or Disable Drive Access

4. To **Disable** (prohibit) a User access to the datAshur BT Managed Drive, **uncheck** the **Check box** under '**Enable**' to clear the check mark and disable Drive access for the user.

Note: To enable user access, click the **Check box** to restore the checkmark.



DATASHUR® BT Remote Management

Users Drives

Account Summary: iStorage Admin: admin@istorage-uk.com Log Out

Drive S/N: 5164205524000002 (Provisioned by: admin@istorage-uk.com)

Access Control | Assigned to | Access Log

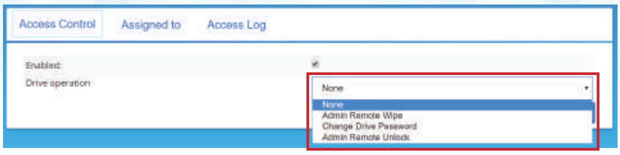
Enabled: ☑

Drive operation: None

Save

How to Wipe a Drive via Remote Management

6. Click on the drop down menu under **Drive operation** and then select '**Admin Remote Wipe**' (Reset) and click '**Save**'. A '*Drive changes have been saved*' confirmation message will be displayed.



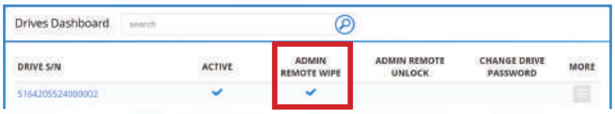
Access Control | Assigned to | Access Log

Enabled: ✓

Drive operation: None

- None
- Admin Remote Wipe
- Change Drive Password
- Admin Remote Unlock

Note: Once 'Admin Remote Wipe' has been activated, a **check mark** will be displayed under '**ADMIN REMOTE WIPE**' in '**Drives Dashboard**', indicating that '**Remote Wipe**' is pending and will be activated the next time the datAshur BT Managed Drive is connected to the datAshur Managed App.



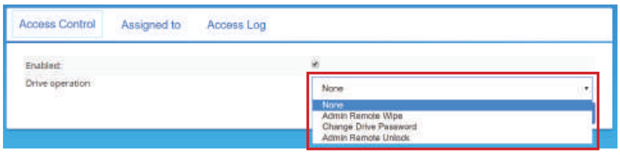
Drives Dashboard search

DRIVE S/N	ACTIVE	ADMIN REMOTE WIPE	ADMIN REMOTE UNLOCK	CHANGE DRIVE PASSWORD	MORE
5164205524000002	✓	✓			☰

The check mark will clear (unchecked) as soon as the Drive is connected to a computer, indicating the Drive has been remotely wiped (reset).

How to Change a Drive Password via Remote Management

7. Click on the drop down menu under **Drive operation** then select '**Change Drive Password**' and then enter the **New Password** in the **Drive's User Password** field and click '**Save**'. A '*Drive changes have been saved*' confirmation message will be displayed.



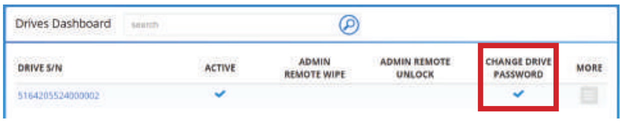
Access Control | Assigned to | Access Log

Enabled: ✓

Drive operation: None

- None
- Admin Remote Wipe
- Change Drive Password
- Admin Remote Unlock

Note: Once 'Change Drive Password' has been activated, a **check mark** will be displayed under '**CHANGE DRIVE PASSWORD**' in '**Drives Dashboard**', indicating that action is pending and that the next time the datAshur BT Managed Drive is connected to the datAshur Managed App, the New Password will be required to unlock the Drive.



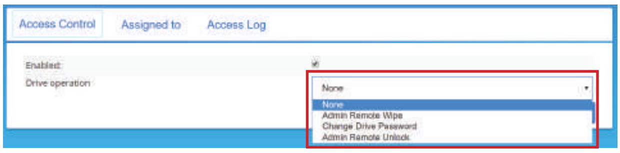
Drives Dashboard search

DRIVE S/N	ACTIVE	ADMIN REMOTE WIPE	ADMIN REMOTE UNLOCK	CHANGE DRIVE PASSWORD	MORE
5164205524000002	✓			✓	☰

The check mark will clear (unchecked) as soon as the Drive is connected to a computer and unlocked using the New Password.

How to Unlock a Drive via Remote Management

8. Click on the drop down menu under **Drive operation** and then select '**Admin Remote Unlock**' and click '**Save**'. A '*Drive changes have been saved*' confirmation message will be displayed.

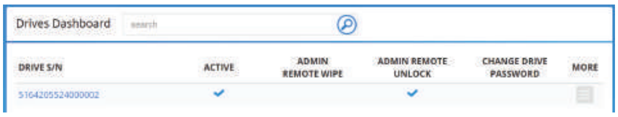


Access Control | Assigned to | Access Log

Enabled: ✓

Drive operation: None

- None
- Admin Remote Wipe
- Change Drive Password
- Admin Remote Unlock



Drives Dashboard search

DRIVE S/N	ACTIVE	ADMIN REMOTE WIPE	ADMIN REMOTE UNLOCK	CHANGE DRIVE PASSWORD	MORE
5164205524000002	✓		✓		☰

Note: Once 'Admin Remote Unlock' has been activated, a **check mark** will be displayed under '**ADMIN REMOTE UNLOCK**' in '**Drives Dashboard**', indicating that action is pending and that the next time the datAshur BT Managed Drive is connected to a computer the Drive will be unlocked without entering the Drive User Password. This is a '**One-Time**' action only.

The check mark will clear (unchecked) as soon as the Drive is connected to a computer and remotely unlocked.

Viewing Assigned to & Access Log

Assigned to

9. The ‘**Assigned to**’ tab contains the name of the User the Drive has been assigned to, or names of Users if the Drive is assigned to more than one user.

Access Log

The ‘Access Log’ contains the following information:

❶ Date and Time of when the User accessed the Drive.

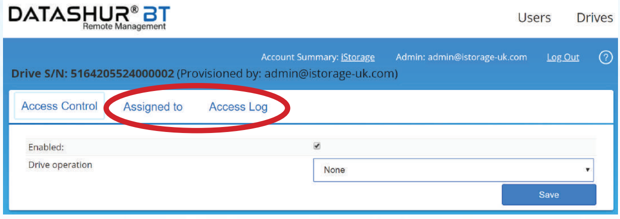
❷ User’s email address.

❸ Type of operation performed, i.e, ‘Unlock’ / ‘Reset’ etc.

❹ Details of Drive access

❺ Click on the ‘**Map**’ icon to view the location of where the Drive was last accessed.

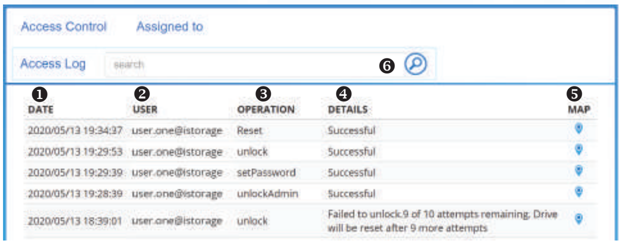
❻ Search by ‘Type of operation performed’ to filter.



Drive S/N: 5164205524000002 (Provisioned by: admin@istorage-uk.com)

Enabled: ☑

Drive operation: None



❶ DATE	❷ USER	❸ OPERATION	❹ DETAILS	❺ MAP
2020/05/13 19:34:37	user.one@istorage	Reset	Successful	●
2020/05/13 19:29:53	user.one@istorage	unlock	Successful	●
2020/05/13 19:29:39	user.one@istorage	setPassword	Successful	●
2020/05/13 19:28:39	user.one@istorage	unlockAdmin	Successful	●
2020/05/13 18:39:01	user.one@istorage	unlock	Failed to unlock.9 of 10 attempts remaining. Drive will be reset after 9 more attempts	●

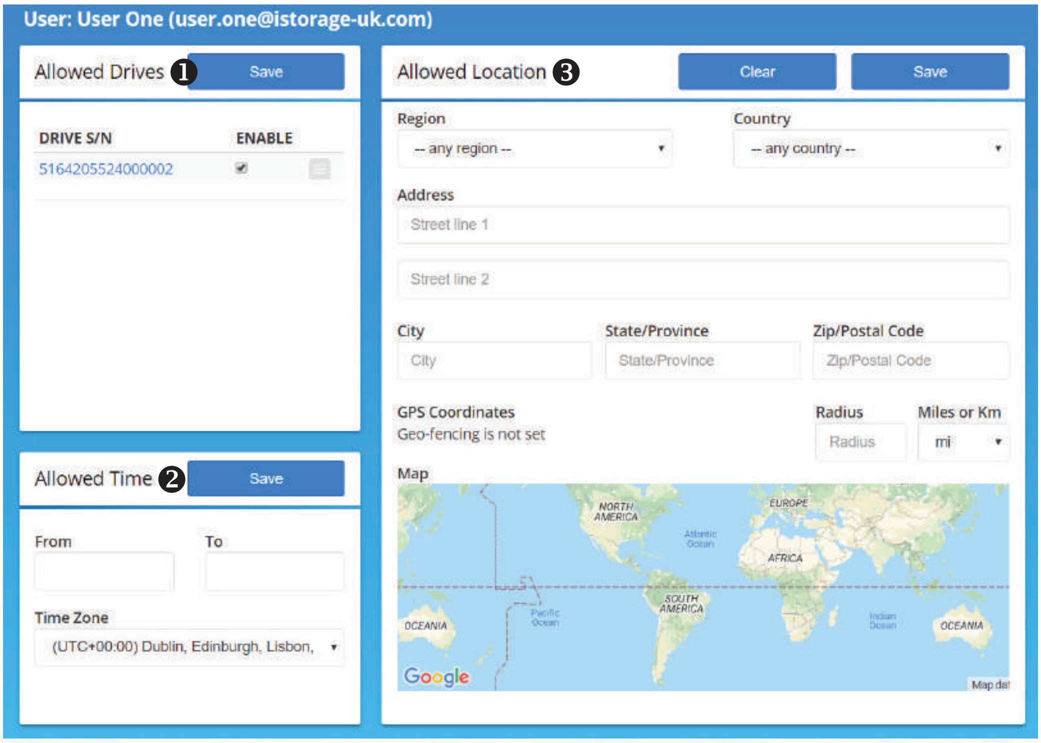
8. How to Apply Geo & Time-Fencing Restrictions

Geo & Time-Fencing at first glance

❶ **Allowed Drives -** Enable/Disable or Delete Drive

❷ **Allowed Time -** Time-Fencing

❸ **Allowed Location -** Geo-Fencing



User: User One (user.one@istorage-uk.com)

DRIVE S/N	ENABLE
5164205524000002	☑

From:

To:

Time Zone: (UTC+00:00) Dublin, Edinburgh, Lisbon,

Region: -- any region --

Country: -- any country --

Address: Street line 1

Street line 2

City: City

State/Province: State/Province

Zip/Postal Code: Zip/Postal Code

GPS Coordinates: Geo-fencing is not set

Radius: Radius

Miles or Km: mi

Map

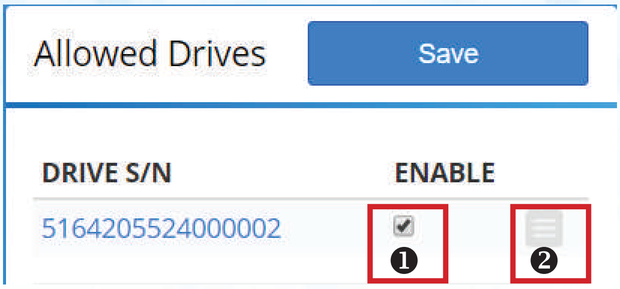
Allowed Drives

1. To Disable (prohibit) a User access to the datAshur BT Managed Drive, click the **Check box** (**1**) under '**Enable**' to clear the check mark and click **Save** to disable access for the User.

Note: To enable User access, click the **Check box** to restore the check mark and click **Save**.

2. To delete a Drive from Remote Management, click on the **menu field** (**2**), then click **Delete Drive** and in the '**Delete Confirmation**' dialog referencing the Drive Serial Number to be deleted, click **Delete**.

Note: To add the Drive back to Remote Management, refer to **section 3 - How to Provision datAshur BT Managed Drives**.



Allowed Drives

Save

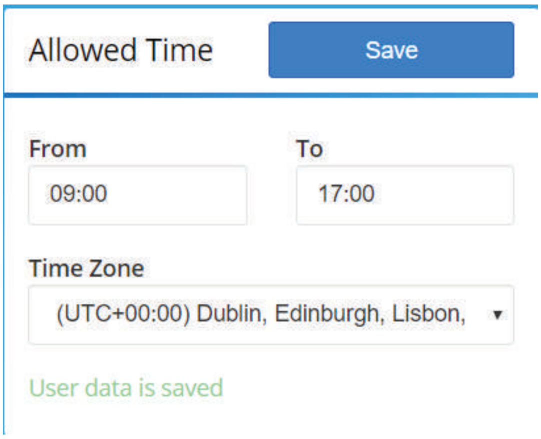
DRIVE S/N	ENABLE	
5164205524000002	☑ ❶	❷

How to set Time-Fencing Restrictions

Time-Fencing can be applied to any individual User restricting the use of a Drive to within a specific time frame, for instance between, '**From 09:00**' - '**To 17:00**' only.

1. To Set Time-Fencing, click in the '**From**' field and either select the time, or type in manually and do the same with the '**To**' field. Then select your '**Time Zone**' from the drop down menu and click **Save**. A '**User data is saved**' message will be displayed as confirmation.

Note: To clear your time selection, click on the '**From**' and '**To**' fields and delete the entries, then click **Save**.



Allowed Time

Save

From: 09:00

To: 17:00

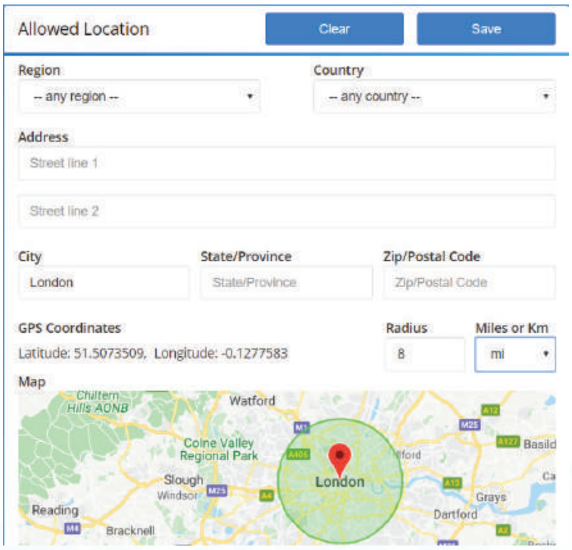
Time Zone: (UTC+00:00) Dublin, Edinburgh, Lisbon, ▾

User data is saved

How to set Geo-Fencing Restrictions

A User's access can be restricted by setting the '**Allowed Location**' as follows:

1. **Region:** User access can be set by '**Region**', for instance 'Europe'.
2. **Country:** First select the '**Region**' and then select the '**Country**' from the drop down menu.
3. **Address:** Complete the '**Address**' field including Zip/Postal Code to restrict User access to that Address only.
4. **City:** Enter a name of a '**City**', for instance London.
5. **State/Province:** Restrict User access to a specific State or Province.
6. **Zip/Postal Code:** Restrict User Access to a specific Zip/Postal Code.
7. **Radius:** To expand the 'Allowed Location' radius, enter a value under **Radius** and then choose either '**Miles or Km**'.
8. Click '**Save**' to apply your restrictions or click '**Clear**' to remove all values.



Allowed Location

Clear | Save

Region: -- any region -- ▾

Country: -- any country -- ▾

Address: Street line 1

Street line 2

City: London

State/Province: State/Province

Zip/Postal Code: Zip/Postal Code

GPS Coordinates: Latitude: 51.5073509, Longitude: -0.1277583

Radius: 8

Miles or Km: mi ▾

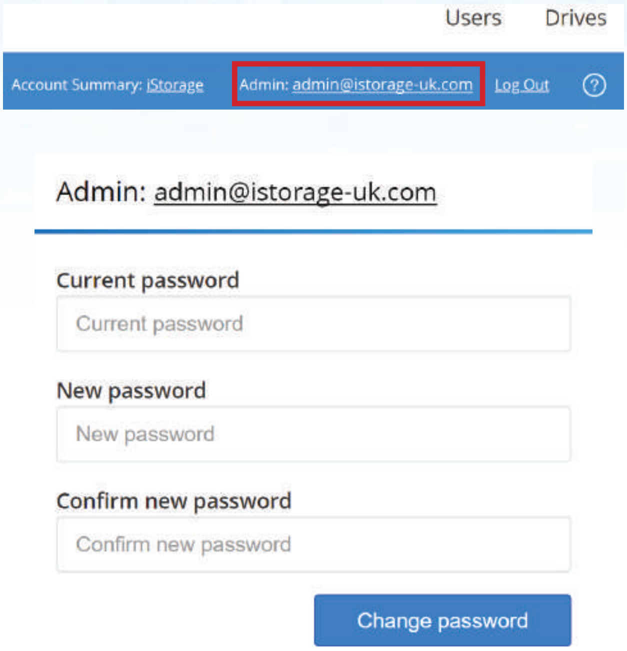
Map

9. How to Change the Admin Password

To change the Admin Password, do the following:

1. Click on the '**Admin's email address**'.
2. Enter your '**Current Password**' followed by your '**New Password**' then '**Confirm New Password**' and finally click '**Change Password**'.

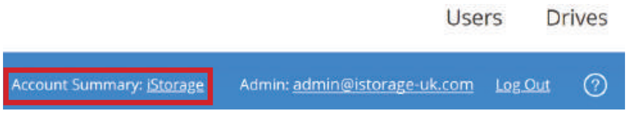
Note: Changing the Admin Password for the **Remote Management Console** will automatically update and change the Password for the **datAshur BT Admin App** to be the same. Remember the Admin Password is the same for both, the **Remote Management Console** and the **datAshur BT Admin App**.



10. Account Summary

To access and view your Account information, do the following:

1. Click on the name of the account next to '**Account Summary**' and then navigate through the following tabs:
   - **Summary**: View information relating to your valid License including the number of Admin's, User's and Drives.
   - **Admin Contacts:** View details of all enrolled Admin's, including email addresses, mobile numbers and date and time of Admin's last login.
   - **User Contacts:** View the User names, email addresses and date and time of User's last login.
   - **Drives Activity:** View list of all Serial Numbers, when they were provisioned and by whom, last login attempt and User's email addresses.



iStorage datAshur® BT ADMIN MANUAL v 1.7

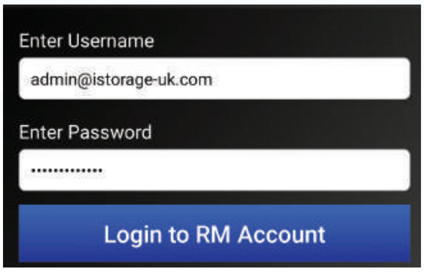
11. How to Provision a Non-Managed Drive

You are able to provision a previously used ‘**Managed**’ Drive into a stand-alone ‘**Non-Managed**’ Drive that will only work with the **datAshur BT Personal App** available to download on the Apple App Store and Google Play.

To start provisioning and set the security parameters as a non-managed Drive, proceed with the following steps.

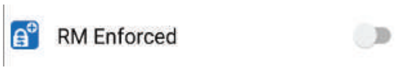
1. Open your **datAshur BT Admin App** and enter your **Username** and **Password** and then tap on **Login to RM (**Remote Management**) Account.**

Note: Your Username and Password for both the datAshur BT Admin App and the iStorage web based Remote Management Console are the same.


Enter Username
admin@istorage-uk.com
Enter Password
••••••••••••••

2. After successfully logging in, the **Drive Settings** menu will open ready for you to review and apply your security settings as described below:

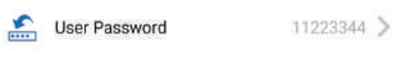
- **RM Enforced:** Switch the **GREEN** light **OFF.** Remote Management disabled.

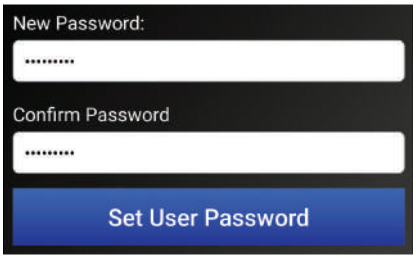

RM Enforced ○

- **User Password:** The datAshur BT ships with a **default password** (**11223344**). To change the default password, tap on ‘**User Password**’ and then **enter** and **confirm** your New **7-15** character Password and finally tap on ‘**Set User Password**’.

  Password Requirement: Password must be 7-15 characters in length and cannot contain only consecutive or repetitive numbers or letters.

  Note: For security reasons, we strongly recommend that each user change the default or Admin set password to their own unique 7-15 character password once the Drive has been issued to them.

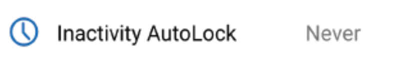

User Password 11223344 >

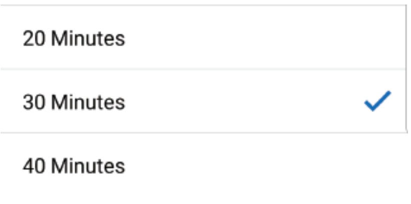

New Password:
•••••••••
Confirm Password
•••••••••

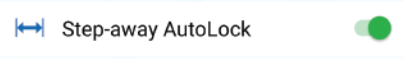
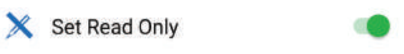
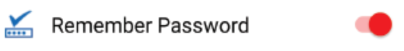
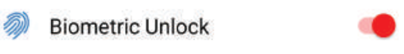
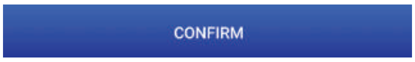
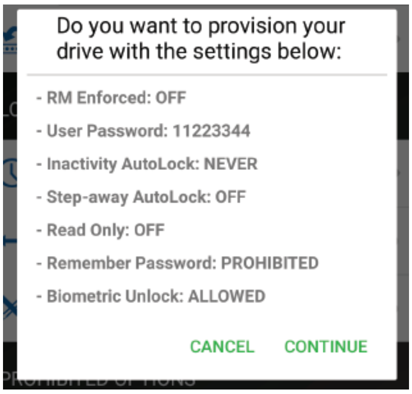
- **Inactivity AutoLock:** To protect against unauthorised access if the Drive is unlocked and unattended, the datAshur BT can be set to automatically lock after a pre-set amount of time. In its default state, the datAshur BT Unattended Inactivity AutoLock feature is turned off (Never) but can be set to autolock between **1 - 60** minutes.

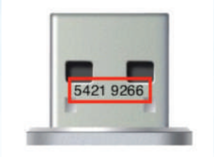
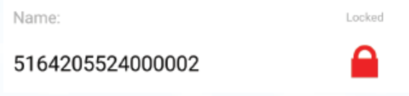
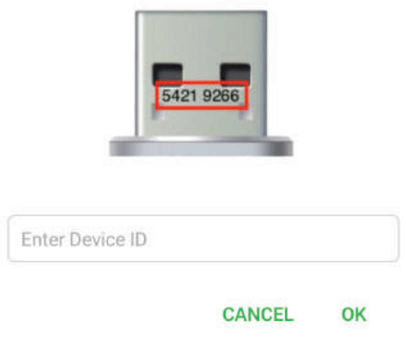
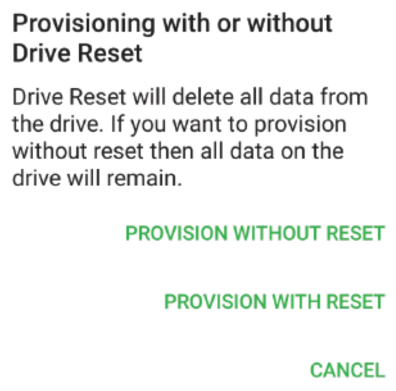
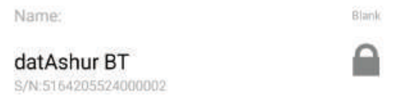
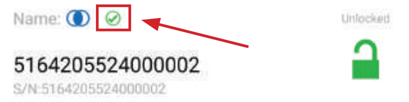
  To set a time limit, tap on Inactivity AutoLock and then tap to choose your desired length of time.

  Note: When Admin sets the Inactivity AutoLock, the User is prohibited from disabling this feature.


Inactivity AutoLock Never


20 Minutes
30 Minutes ✓
40 Minutes

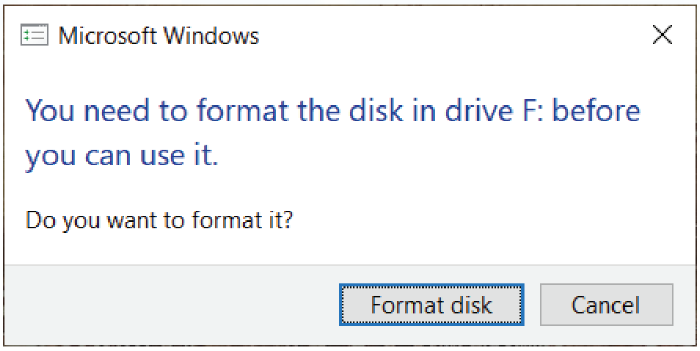
●	**Step-away AutoLock:** The Step-away AutoLock is switched off by default, if enabled (**GREEN** light on), this will set the Drive to lock when a User's Smartphone (Android/iOS) is moved approximately 5 meters away from the datAshur BT Drive. **Note:** When Admin enables Step-away AutoLock, the User is prohibited from disabling this feature.	 Step-away AutoLock
●	**Set Read Only:** The Read Only feature is switched off by default, when enabled (**GREEN** light on), the Drive will be set as Read Only/Write Protect. **Note:** When Admin enables Read Only, the User is prohibited from disabling this feature.	 Set Read Only
●	**Remember Password:** The Remember Password feature is operational (ON) by default, enabling Users to set their Drives to unlock without entering their password. To disable this feature and prohibit Users from setting their Drives to unlock without entering a password, tap on the greyed out switch to prohibit (**RED** light on). **Note:** When Admin **prohibits** Remember Password (**RED** light on), the User cannot enable this feature.	 Remember Password
●	**Biometric Unlock:** The Biometric Unlock feature is operational (ON) by default, enabling Users to set a Biometric Unlock to access their Drives. To disable this feature and prohibit Users from setting a Biometric Unlock to access their Drives, tap on the greyed out switch to prohibit (**RED** light on) **Note:** When Admin **prohibits** Biometric Unlock (**RED** light on), the User cannot enable this feature.	 Biometric Unlock
3. Tap to Confirm your Drive Settings.		 CONFIRM
4. Tap **Continue** to provision the datAshur BT Drive with your preferred settings.		 Do you want to provision your drive with the settings below: - RM Enforced: OFF - User Password: 11223344 - Inactivity AutoLock: NEVER - Step-away AutoLock: OFF - Read Only: OFF - Remember Password: PROHIBITED - Biometric Unlock: ALLOWED CANCEL CONTINUE

5. Make a note of the **Device ID** number printed on the USB connector and **connect** the datAshur BT Managed Drive to a powered USB port.	
6. Tap on the **RED** padlock. **Note:** The Drive LED will be blinking (●) **RED**.	Name: Locked 5164205524000002
7. Enter the **Device ID** number and then tap **OK**.	 Enter Device ID CANCEL OK
8. If provisioning a previously used Drive that has not been Reset proceed as follows, otherwise skip this step (if Drive has been reset) and proceed to step 9. - **Provision With Reset:** Tap on '**Provision With Reset**' and proceed to step 9. - **Provision Without Reset:** Tap on '**Provision Without Reset**' and proceed to step 10. **Note:** Provisioning Without Reset will NOT delete any data previously stored on the Drive being provisioned.	**Provisioning with or without Drive Reset** Drive Reset will delete all data from the drive. If you want to provision without reset then all data on the drive will remain. PROVISION WITHOUT RESET PROVISION WITH RESET CANCEL
9. Tap on the **GREY** (Blank) padlock to finish provisioning.	Name: Blank datAshur BT S/N:5164205524000002
10. Once provisioning is complete, the App will display a **GREEN checkmark** and the Drive LED will be solid ● Blue, indicating that the datAshur BT Drive has been provisioned.	Name: Unlocked 5164205524000002 S/N:5164205524000002
11. If the Drive was Provisioned With Reset (step 8), you will be prompted by your computer to format the Drive. Refer to section 12 'Formatting the datAshur BT for Windows' or section 13 'Formatting the datAshur BT for mac OS'. **Note:** Once formatted, Admin is able to access the Drive and add data if necessary.	

12. Formatting the datAshur BT for Windows

To format your datAshur BT on Windows, please do the following:

1. The system will prompt you with the **Format** window.

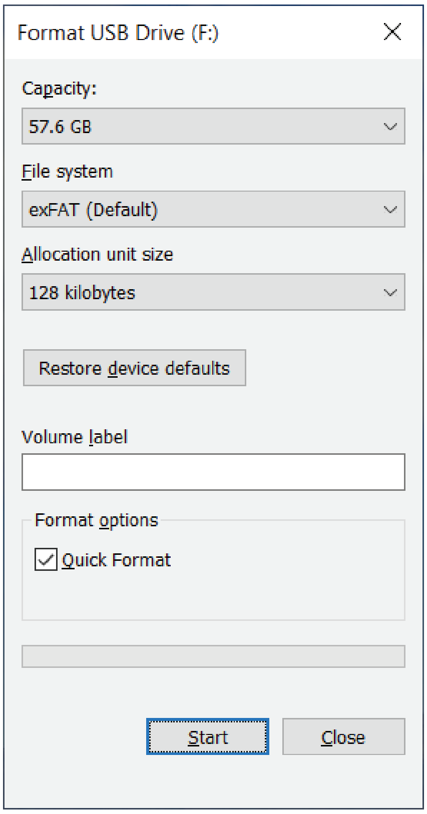


Microsoft Windows

You need to format the disk in drive F: before you can use it.

Do you want to format it?

2. Press Format disk and Format USB Drive window will open.



Format USB Drive (F:)

Capacity: 57.6 GB

File system: exFAT (Default)

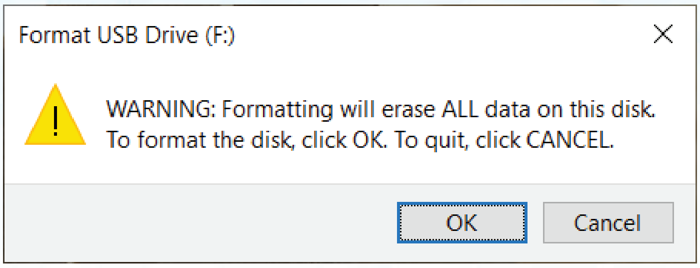
Allocation unit size: 128 kilobytes

Volume label:

Format options

☑ Quick Format

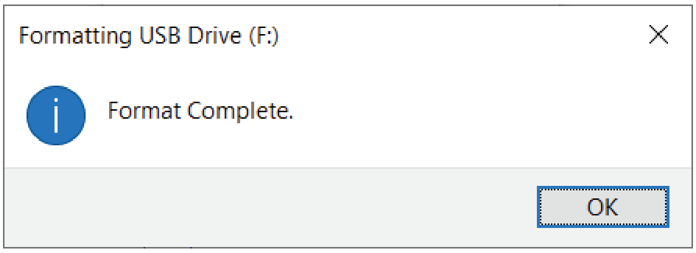
3. Enter a name for the drive on the Volume label. The name of the drive will eventually appear on the Desktop. The File System dropdown menu lists the available drive formats that the windows supports. Select FAT32 or exFAT as per your requirement.
4. Click **Start**.
5. Click **OK** to continue with formatting the drive.



Format USB Drive (F:)

WARNING: Formatting will erase ALL data on this disk.
To format the disk, click OK. To quit, click CANCEL.

8. The procedure will finish formatting the drive and confirm that formatting has been completed.



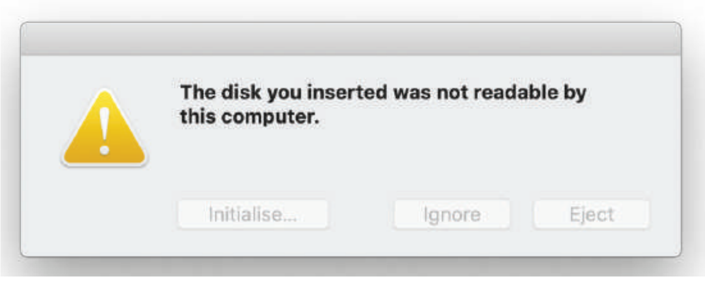
Formatting USB Drive (F:)

Format Complete.

13. Formatting the datAshur BT for mac OS

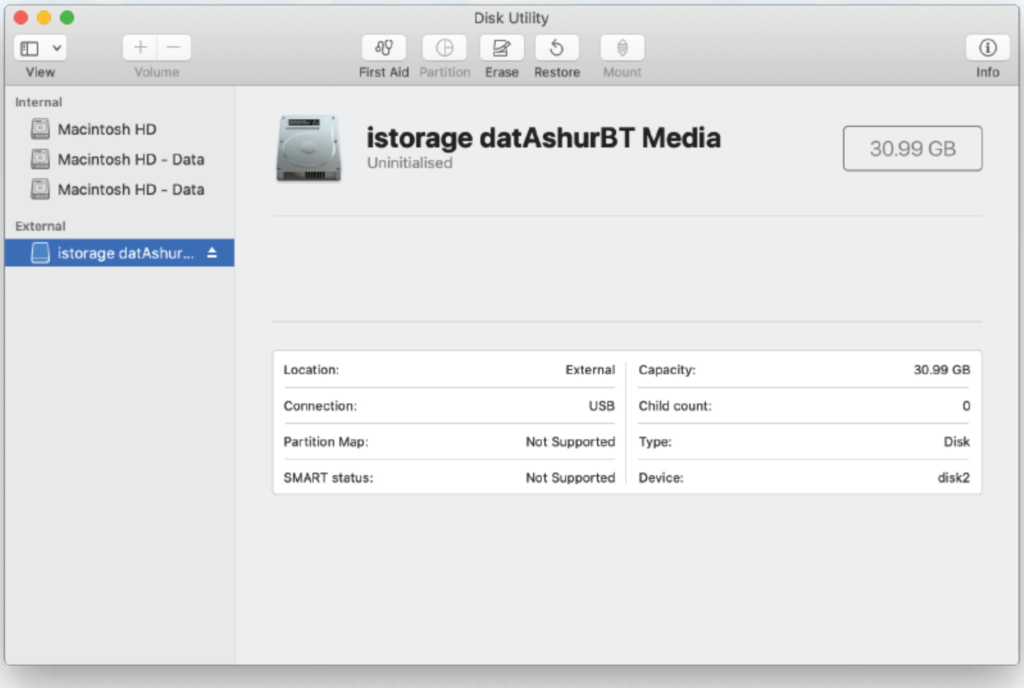
To format your datAshur BT on mac OS, please do the following:

1. The system will prompt you with the **INITIALISE** window.



The disk you inserted was not readable by this computer.

4. Press **INITIALISE**, open Disk Utility select the iStorage datAshur BT in the Disk Utility window.

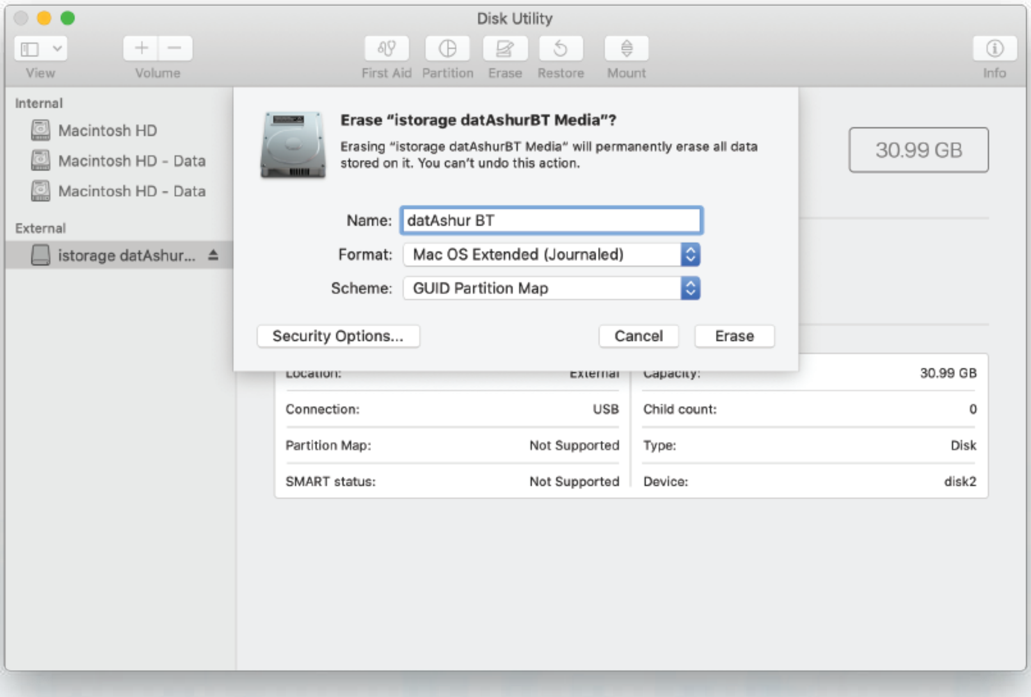


istorage datAshurBT Media
Uninitialised
30.99 GB

Location:	External	Capacity:	30.99 GB
Connection:	USB	Child count:	0
Partition Map:	Not Supported	Type:	Disk
SMART status:	Not Supported	Device:	disk2

5. Choose **Erase** from the contextual menu.

6. Enter a name for the drive, the default name is Untitled. The name of the drive will eventually appear on the Desktop. Select a scheme and volume format to use. The Volume Format dropdown menu lists the available drive formats that the Mac supports. The recommended format type is Mac OS Extended (Journaled) for macOS and MS-DOS for cross platform. The scheme format dropdown menu lists the available schemes to use.

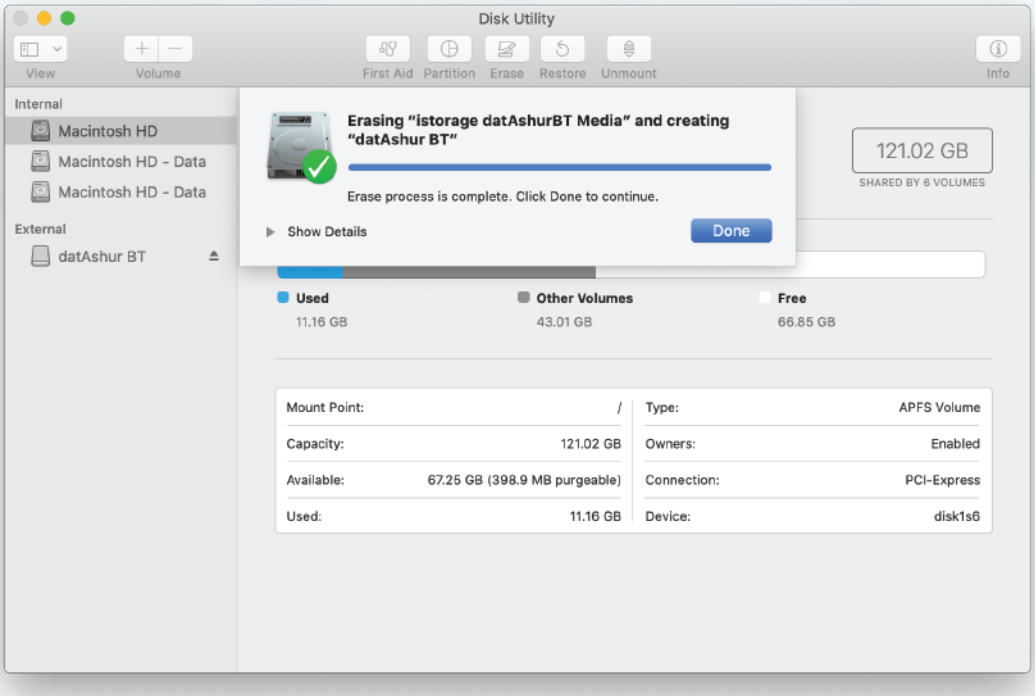


Erase "istorage datAshurBT Media"?
Erasing "istorage datAshurBT Media" will permanently erase all data stored on it. You can't undo this action.

Name: datAshur BT
Format: Mac OS Extended (Journaled)
Scheme: GUID Partition Map

Location:	External	Capacity:	30.99 GB
Connection:	USB	Child count:	0
Partition Map:	Not Supported	Type:	Disk
SMART status:	Not Supported	Device:	disk2

7. Click **Erase**.
8. The formatted datAshur BT will appear in the **Disk Utility** window and will mount onto the desktop



Erasing "istorage datAshurBT Media" and creating "datAshur BT"

Erase process is complete. Click Done to continue.

Mount Point:	/	Type:	APFS Volume
Capacity:	121.02 GB	Owners:	Enabled
Available:	67.25 GB (398.9 MB purgeable)	Connection:	PCI-Express
Used:	11.16 GB	Device:	disk1s6

14. Technical Support

iStorage provides the following helpful resources for you:

iStorage's Website
https://www.istorage-uk.com

E-mail correspondence
support@istorage-uk.com

Telephone support with our Technical Support Department on **+44 (0) 20 8991 6260**.
iStorage's Technical Support Specialists are available from 9:00 a.m. to 5:30 p.m.
GMT - Monday through Friday.

15. Warranty and RMA information

ISTORAGE PRODUCT DISCLAIMER AND WARRANTY

iStorage warrants that on delivery and for a period of 36 months from delivery, its Products shall be free from material defects. However, this warranty does not apply in the circumstances described below. iStorage warrants that the Products comply with the standards listed in the relevant data sheet on our website at the time you place your order.

These warranties do not apply to any defect in the Products arising from:

- fair wear and tear;
- wilful damage, abnormal storage or working conditions, accident, negligence by you or by any third party;
- if you or a third party fail(s) to operate or use the Products in accordance with the user instructions;
- any alteration or repair by you or by a third party who is not one of our authorised repairers; or
- any specification provided by you.

Under these warranties we will, at our option, either repair, replace, or refund you for, any Products found to have material defects, provided that upon delivery:

- you inspect the Products to check whether they have any material defects; and
- you test the encryption mechanism in the Products.

We shall not be liable for any material defects or defects in the encryption mechanism of the Products ascertainable upon inspection on delivery unless you notify such defects to us within 30 days of delivery. We shall not be liable for any material defects or defects in the encryption mechanism of the Products which are not ascertainable upon inspection on delivery unless you notify such defects to us within 7 days of the time when you discover or ought to have become aware of such defects. We shall not be liable under these warranties if you make or anyone else makes any further use of the Products after discovering a defect. Upon notification of any defect, you should return the defective product to us. If you are a business, you will be responsible for the transportation costs incurred by you in sending any Products or parts of the Products to us under the warranty, and we will be responsible for any transportation costs we incur in sending you a repaired or replacement Product. If you are a consumer, please see our terms and conditions.

Products returned must be in the original packaging and in clean condition. Products returned otherwise will, at the Company's discretion, either be refused or a further additional fee charged to cover the additional costs involved. Products returned for repair under warranty must be accompanied by a copy of the original invoice, or must quote the original invoice number and date of purchase.

If you are a consumer, this warranty is in addition to your legal rights in relation to Products that are faulty or not as described. Advice about your legal rights is available from your local Citizens' Advice Bureau or Trading Standards office.

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